



## **CREW Before & After School Program Contract: Grades K - 6th**

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This agreement applies only to families enrolling in the Unlimited Monthly Contract option. Hourly drop-in rates are available on our website, and no contract is required.

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Student Name/Grade: \_\_\_\_\_

Student Name/Grade: \_\_\_\_\_

Student Name/Grade: \_\_\_\_\_

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The CREW Before & After School Program provides supervised care for students in Kindergarten through 6th grade during the school year.

### **Program Hours:**

- Before School: 7:00 a.m. to 8:00 a.m.
  - After School: Until 5:00 p.m.
  - Applies to all regular and minimum school days
  - CREW closes promptly at 5:00 p.m. each day
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### **Unlimited Monthly Contract**

- Recommended for families using CREW 37+ hours per month
- Includes unlimited before and after school care on all regular and minimum school days

### **Monthly Tuition:**

- \$475 per student
- \$250 per additional sibling per month
- There is no limit to the number of siblings who may be enrolled

**Contract Term & Payment Schedule:**

- The CREW program covers the **full school year (August through June)**, including all regular and minimum school days.
- Tuition is divided into a **9-month payment plan** for convenience, with payments billed **September through May**.
- Monthly payments are prorated and do not correspond to a specific month of care.
- All payments will be processed through FACTS on the 1st of each month, beginning September 1 and ending May 1.
- Accounts are billed through FACTS monthly.
- If an account becomes more than 15 days past due, the student's space will be suspended until the account is brought current.

Initial: \_\_\_\_\_

**Late Pick-Up Policy:**

- Students must be picked up by **5:00 p.m.**
- A late fee of **\$1 per minute** will be billed through FACTS for any pick-up after 5:00 p.m.

Initial: \_\_\_\_\_

**Termination Policy:**

- Either party may terminate this agreement with 30 days' written notice

Initial: \_\_\_\_\_

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**Agreement to Policies**

I have read and agree to abide by the CREW Extended Care policies outlined in the RSM Christian School Parent-Student Handbook and this contract.

Parent/Guardian Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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Payments for CREW Extended Care services may qualify for the Child Care Tax Credit. Please consult your tax preparer for details. **Tax ID #: 20-5001347**